



**HOLY CROSS
CATHOLIC CHURCH**

REOPENING

PLAN

Recovery from the COVID-19 Pandemic Closure;
Annex - I to the "Holy Cross Catholic Church
Emergency Preparedness Plan"

Introduction

"The COVID-19 pandemic has prevented in-service Mass celebration, since March when public health officials announced the emerging and rapid spreading of COVID-19. Since then, parishioners have only been able to participate in Mass by live-streaming and have expressed their fervent desire to return to in-service Holy Cross Mass. "

Marian Johnson-Thompson

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Signature and Revisions

REOPENING PLAN FOR HOLY CROSS
October 14, 2020
 The Pastor and the Pastoral Council have approved this plan!

Record of Plan Revisions

Date	Section(s) Revised or Periodic Revision	Pages Affected	Changes Made by

APPROVING SIGNATURES

As the coordinators of the Worship and Liturgy Cluster and the Stewardship of Parish Resources Cluster with responsibility for the Holy Cross Catholic Church Reopening Plan, we confirm that this document describes a complete representation of the Pastoral Council “Reopening Plan for Holy Cross” which is an Annex to the Holy Cross “Emergency Preparedness Plan.”

Eric Crump
 Worship and Liturgy Cluster Coordinator
 Date: October 14, 2020

Sharon Baker
 Stewardship of Parish Resources Cluster
 Date: October 14, 2020

As the Pastoral Council Chair and Steward for the Holy Cross Catholic Church Emergency Preparedness Plan, I confirm that this document describes a representation of the parish’s plan to reopen the church under the COVID-19 Pandemic Directives and Guidelines.

Ronald Patterson
 Pastoral Council Chair
 Date: October 14, 2020

Holy Cross Catholic Church Durham, NC

Fr. Daniel Pal, OFM Conv., Pastor

Reopening Plan for Holy Cross Annex 1 to the Holy Cross Emergency Preparedness Plan

Introduction

The COVID-19 pandemic has prevented in-service Mass celebration, since March 2020 when public health officials announced the emerging and rapid spreading of COVID-19. Since then, parishioners have only been able to participate in Mass by live-streaming and have expressed their fervent desire to return to in-service Holy Cross Mass. Plans that reduce exposure to COVID-19 and allow parishioners to return to a safe Holy Cross environment have been developed. The objective of this plan is to develop and implement a process for a safe and orderly return to in-service Holy Cross Mass. In developing this plan, the guidelines were considered:

- The Catholic Diocese of Raleigh's (Office of the Bishop) updated guidance for Masses, parish ministries and sacraments, effective May 22 (1),
- Durham County's Safer-at-Home Order, section 2B and C ("gatherings" and "social distancing and sanitation requirements," (2), respectively,
- The Centers for Disease Control and Prevention's (CDC) - Considerations for Communities of Faith (3),
- Ongoing and updated scientific information, as it is released, and
- The Holy Cross Catholic Church Emergency Preparedness Plan.

A diverse group of Holy Cross Catholic Church members consisting of professionals in the areas of pastoral and spiritual leadership, communication, social services, sacred liturgy, music, medicine, and science assembled to develop this document for a safe and orderly reopening experience. The initial reopening will be for the 8:00 am Daily Masses only. The 10:00 am Sunday Mass will reopen after successfully reopening the daily Mass. Additionally, Mass will be limited to twenty-five (parishioners plus those ministers who assist Father Daniel in celebration of the Mass. To ensure sufficient time for parishioners to check-in, church doors will open at 7:45 am.

Following successful implementation of the 8:00 am daily Mass, the 10:00 am Sunday Mass plans will be finalized. Following successful implementation of the plan for the Daily Mass and the Sunday Mass, the 5:00 pm Vigil Mass will be addressed and implemented. The plan outlined here will also be followed in implementing these Masses.

Background

As of October 14, 2020, the United States has reported 7,933,656 confirmed cases and 217,220 deaths (4) due to COVID-19. Concurrently, the State of North Carolina is reporting 236,407 confirmed cases and 3,856 deaths and in Durham County, the numbers are currently 8360 confirmed cases and 97 deaths (4,5) (the numbers change daily and the current statistics can be found at <https://covid19.ncdhhs.gov/dashboard>). While the majority (81%) of active infections have been mild, 19% are severe or critical and require oxygen or ventilation. The numbers of illnesses and long- term debilitating effects, in some survivors, have been staggering (6). Additionally, there are other multiple reasons to remain cautious:

- Widespread and sufficient testing for COVID-19 continues to be unavailable in the United States. Only 11% of the United States population has been tested through July 30 (7). This suggests that the true prevalence of COVID-19 infection is unknown, across the country and in our immediate communities.
- A negative test is only for that moment and because results can take up to two weeks to receive, individuals remain anxious and often, are not certain if exposure to the virus has occurred since the negative test.
- Public Health resources remain limited for contact tracing.
- Asymptomatic and Pre-symptomatic individuals are a significant source of infectious transmission. Because they test as negative upon temperature screening, this presents a serious public health threat.

Despite the increasing risks of infection, there are significant pressures to re-open churches and other houses of worship during this worsening pandemic. In addition, and as previously cited there are multiple medical reasons for the maintenance of increased caution. It is extremely important to remember that the church has a moral obligation to protect the health and safety of ALL, especially the most vulnerable. Therefore, the information herein reflects a working document of COVID-19 safety issues to be addressed in reopening the church for in-person services.

Approach

In order to plan in the most efficient way possible, the Planning Committee has identified five broad Task Areas. They are:

- 1. Facilities,**
- 2. Registrations/Reservations,**
- 3. Health Ministry,**
- 4. Liturgical, and**
- 5. Communications.**

With a designated lead person or persons for each Task Area, specific guidelines must be addressed in order to ensure safe environments for worship. Some tasks may overlap. The concept is for each task to be detailed such that any responsible person, if needed or called upon, can peruse this document, and carry out any part of the process.

The following describes tasks that must be implemented, prior to in-person celebration of the Mass and tasks (procedures) that must be in place during the celebration of the Mass to ensure maximum safety of parishioners. **Note: As each individual approaches the church portico, masks are to be worn at all times! Additionally, temperature screening will occur in the Gathering Space.** Entrance will be at the portico only; and exit will be from the two, church door exits; Parking Lot side only. Thus, movement will be unidirectional and floor arrows will reflect this. A glossary of relevant terms is in Appendix A. All Task areas must adhere to the Health/Safety/Sanitation Task Assessment: Tracker and Status Update for overall safety guidelines, Appendix B. This document and all associated files appendices, signage, diagrams, processes, spreadsheets, registrations, etc. will be placed in the Holy Cross Office files.

Task Areas, Purposes, and Responsibilities

1. Facilities

Lead: Frank Boone, Jr. (Staff) and Men’s Society volunteers to be determined by Lead
Purpose: To prepare the portico, Gathering Space, church, and emergency bathroom so that they are cleaned, disinfected, and safe for parishioners to attend Mass, to arrange tables and for Registration, to tape 6-foot physical distancing spaces in Gathering Space and Church, to ensure all physical distancing on church proper, and to close church offices and remove all church artifacts that may expose parishioners to risk. A Facilities Check-Off List is in Appendix C.

Tasks:

A. Church Cleaning/Disinfection

- (1) In consideration of church cleaning/disinfection, quotes from 3 companies, received 8-6-20, is attached as addendum to this document. The planning committee will determine when and to the extent cleaning/disinfection will occur.
- (2) Routine disinfection will be conducted immediately, using EPA designated products, prior to each Mass and after each Mass. This will include all areas designated in Appendix C (e.g., pews, kneelers, bathrooms, doorknobs, light switches, microphones, etc.) and will also be available as an isolated one-pager.

B. Registration Tables Setups in Gathering Space

- (1) Two tables and four chairs will be set up in the Gathering Space, 6 feet from each other.

- (2) Signage will be placed at entrance of Portico to include message that identifies registration and mask requirements for admittance.

C. Bathrooms

- a. Bathrooms in the Gathering Space will not be accessible, will be locked and signage placed on doors to indicate “closed.”
- b. A bathroom will be available for emergency use only. It is located to the right of the entrance to Holy Cross. Parishioners will be asked to make necessary provisions prior to arrival, if possible, so that the need for the emergency bathroom will be minimized. This is requested to ensure safety. If the emergency bathroom is required, parishioners will be asked to follow safety procedures as outlined on signage posted in the emergency bathroom. These safety procedures are found in Appendix D.
- c. Signage will be posted to show location of the emergency bathroom.

D. Water Fountain

The water fountain in the Church will be secured and unavailable for use.

E. Baptismal Font

Water will be drained from baptismal font so that attendees will not be inclined to use it. Cautionary measures will be taken so that the fountain is not damaged.

F. Six-foot Physical Distancing

Facilities will ensure that six-foot physical distancing tape is placed throughout the portico, Gathering Space and Church.

G. Signage

Facilities will be responsible for placing all relevant signage, received from Communications, in the Portico, Gathering Space and in the Church.

H. The Church Library will be closed, locked and signage will be placed on door.

- (1) **The Quiet Room will be closed**, locked and signage will be placed on the door.
- (2) **Facilities will determine which pews** will be available and rope off areas that will not be used.
- (3) **Facilities will tape mark** 6-foot physical distancing spaces in communion and floor spaces to include communion line and exits.
 - (a) After viewing registration list, Facilities will identify number of registrants to include family units consisting of more than one and revise physical distancing and seating spaces, as appropriate.
 - (b) If a family unit consists of only one, there will be no need to revise already taped physical distancing.
- (3) **Hymnals, papers, worship aids, and offertory envelopes** will be removed from pews and stored. Communications will remind parishioners of the latter and invite them to bring their personal worship aids, if needed.
- (4) **Offertory baskets** will be placed at doors to Church entrance and exits with appropriate signage.
- (5) **Signage** will be placed at entrance and exit doors of church.

- (6) **All tasks will conform to Facilities.** See Appendix C.
- (7) **A plexiglass barrier** will be installed between the choir Director and the choir Ensemble.
- (8) **Sanitizer** will be placed at entrance to altar and in designated places in the Sanctuary for Father Daniel's and Deacon Phil's use and for others who approach the altar.
- I. **Church Entrance/Exit** – Entrance to Holy Cross will be via the Portico and Exit will be via the church side doors, only. Signage will direct and show entrance and exits.

J. Supplies

Facilities will ensure ordering and maintenance of all supplies associated with cleaning, disinfecting, and tape markings, that timely orders are made, and that all purchase receipts are provided to Holy Cross staff. Supplies will be stored in the library.

2. Registrations/Reservations

Lead: Anna Rzewnicki and Toni Hall (Staff)

Purpose: To provide parishioners with all communication relating to returning to Mass on site and an opportunity to secure a space within Holy Cross to celebrate Mass, using the electronic Flocknote reservation platform. Parishioners who do not have access to electronic platforms can make telephone reservations by calling the Holy Cross Office at 919-957-2900. At designated points, Registration/Reservations will work closely with Communications which will develop the Flocknote account.

Tasks:

- A. **Registration guidelines have been developed** (Appendix E) for equitably registering parishioners and will adhere to the following:
 - (1) Registration will be required for attendance and no one will be allowed to attend Mass, if not registered. Initially, only 10 people will be allowed to register. Once 10 is reached, registration will be closed. The 10 limitation does not include Father Daniel and those who assist in celebration of the Mass.
 - (2) Parishioners under the age of 18 will not be able to register and attend Mass, at this time. Based on available evidence, most children do not appear to be at higher risk for COVID-19 than adults. While some children and infants have been sick with COVID-19, adults make up most of the known cases to date (8). However, according to Aaron Milstone, MD, MHS, a pediatrician at the Johns Hopkins Children's Center and an infectious disease expert at The Johns Hopkins Hospital, the best ways to prevent children from being infected is to keep them away from crowds and sick people (9). Besides, younger children typically are unable to

maintain and properly wear face masks. Additionally, often they are unable to stay seated and maintain physical distance.

- (3) The number of members per family per Sunday who can register and how many times one person can register will be determined. However, each person (including family members) will have to have a separate registration. A sample registration form is in Appendix F.
 - (4) Individuals who register and then learn they cannot attend will be asked to cancel their registration as soon as possible, or by 5 PM Saturday.
 - (5) Communications, working with Registration will confirm process for cancelling via the Flocknote system. Individuals will be able to cancel by sending, by 5 pm Saturday, by sending a text or email message to communications@holycrossdurham.org or 919-961-0205.
 - (6) Communications will notify Registration via Flocknote text/email the number of reservations confirmed and if seats are available due to a cancellation.
 - (7) Registration will assign pew seats to registrants, ensuring that 6-foot physical distancing is maintained and taking into consideration family members units who will not be, individually, subject to 6-foot distancing.
 - (8) The link below is a view of a sample a registration confirmation <https://holycrosscatholicchurc22.flocknote.com/signup/8767> .
 - (9) Staff
 - i. Staff and volunteers will be trained on how to use Flocknotes and implement the registration process.
 - ii. Communications will develop communication process for registration. (see under Communications)
- B. **Signage** relating to reservation location, masking and distancing will be appropriately placed prior to parishioners arriving for Mass.
- C. **Reservations** will work closely with ushers for “hand-off” once parishioners are registered and ushers will proceed them to Health Ministry.
- D. **Reservations** will provide the Health Ministry with a list of confirmed registrants.
- E. **Ushers** will open doors at 9:30 am to allow ample time for parishioners to check- in and undergo temperature screening. Parishioners with a temperature greater than 100.4 degrees Fahrenheit will not be able to celebrate Mass.
- F. **Supplies**
Registrations/Reservations will ensure the ordering and maintenance of all supplies associated with Registrations/Reservations, that timely orders are made, and that all purchase receipts are submitted to Holy Cross staff. Supplies will be stored in the library.

3. Health Ministry

Lead: Marsha Jones, Marian Johnson-Thompson and Health and Wellness Minister, Charley Rowe.

Purpose: To conduct a COVID-19 safety evaluation of Holy Cross; to ensure Holy Cross meets COVID-19 safety standards as described by CDC, the EPA, local guidelines and standard medical practice; to solicit volunteers; and to provide training for administration of COVID-19 temperature screening.

Tasks:

- A. **Identify volunteers** who will administer temperature checks, maintain records, serve as liaison to the public health department, and provide other Health Ministry responsibilities.
- B. **Coordinate with Facilities** to identify proper signage and placement.
- C. **Assign and Monitor**, masking, distancing (from parking lot to church exit to parking lot, and disinfection requirements).
- D. **In the event that a parishioner tests positive** following Mass attendance and Holy Cross is informed, the local health department will be notified, and parishioner contacts during the designated Mass will be notified as determined by public health authorities. The latter steps will occur rapidly and with the utmost priority in maintaining all privacy rights
- E. **Assign seating locations** for each parishioner and record and maintain records using the COVID-19 screening log.
- F. **Ensure ushers have seat assignments** and are available to escort screened parishioners into church.
- G. **In collaboration with Registration maintain all related records**, determine how long records will be maintained and identify a designated parishioner who will maintain records and serve as a liaison to the public health department for identifying and notifying identified contacts, if appropriate.
- H. **Ensure that COVID-19 trends are monitored** by designated volunteer. These trends are located on the NC COVID-19 Dashboard - <https://COVID19.ncdhhs.gov/dashboard> (5).
- I. With Father Daniel and the Planning Committee, **create criteria to evaluate when to reopen** for in-person Sunday Mass and Daily Mass, and when to move to Sunday Mass with increased attendance. The criteria will consider downward or upward local trends in number of new positive cases and deaths, over a period of time, and guidelines as posed by Durham County Health Department and the Diocese of Raleigh.
- J. Because much of Health Ministry's responsibilities include collection of private data, **all information must be transmitted to office staff**, as this represents church information and must be accessible by staff.
- K. **Maintain a supply of bottled water**, at the registration table, for emergency use during church attendance.
- L. **Supplies**
Health Ministry will ensure ordering and maintenance of all supplies associated with screening, e.g., thermometer, touchless sanitizer dispenser, masks, etc., that timely

orders are made, and all purchase receipts are provided to Holy Cross staff. Supplies will be stored in the library.

4. Liturgical

Lead: Gloria Burton and Maria Romp, Liturgy Committee

Purpose: To coordinate participation of lay ministers (ushers, sacristans, lectors, music, and other ministries) who assist with the preparation and implementation of the liturgy, and to identify and describe all safety revisions for celebration of the Mass. Eventually, liturgy will also address how Holy Cross will address feasts days, Holy Days of Obligation and all other sacraments that may be imminent.

Tasks:

A. Mass Preparation

Guidelines for sacristan, lectors, choir director and music ministers will be reviewed and changes in routine (as described below) will be adhered. The need for choir rehearsals will be determined and scheduled by the Choir Director. During reopening, eucharistic ministers will not serve. Lectors will be identified for each Mass by the appropriate individual. Accordingly, the appropriate individual will determine usher needs, recruit ushers, and provide usher instructions for each Mass.

B. Church Entry

(1) Once the Health Ministry has successfully screened each parishioner, an usher will escort each to an assigned seat. If a family has been screened, the family may be escorted to assigned seats as a unit. Parishioners will remain in this location throughout Mass and will not be permitted to change seating.

(2) Offertory baskets will be placed at entrance of church or at exit(s). exiting. Signage will be used to identify locations. Communications will emphasize and remind parishioners that offertories can be made on-line and/or by mail.

(3) Baptismal font holy water will not be available.

C. Mass

(1) Masks are to remain on at all times, except during Holy Communion where they can be temporarily removed in order to receive the host.

(2) There will be no singing by parishioners. The Choir Director will play piano music and there may be a vocalist or an ensemble of 2 or more choir members who will sing behind a plexiglass barrier that separates the Choir Director from vocalists.

(3) Deacon Phil will assist Father Daniel with Mass. There will be no altar servers nor eucharistic ministers.

(4) Every individual (priest, deacon, lector, etc.) who approaches the ambo will use sanitizer prior to and each time the ambo is approached. This is to reduce contamination of the microphone that most tend to touch.

(5) There will be no physical shaking of hands during the sign of peace. A non-contact gesture may be offered. Additionally, there will be no clasping of hands during the Lord's Prayer.

- (6) There will be no clasping of hands during the Lord's prayer.
- (7) Communion – Priest and/or deacon must use hand sanitizer prior to administering Holy Communion. Holy Communion will take place after Mass has ended and in only one species – only the bread (wafer)- in the hand; the precious blood will not be administered.

D. Mass Conclusion

(1) Following the conclusion of Mass, parishioners will remain seated, the Deacon will cite the dispensation from Mass statement and parishioners who will not receive Holy Communion, may exit the church through the appointed exits, identified by signage and floor markings. Touchless sanitizers will be placed at exits and parishioners are asked to use them prior to exiting. Parishioners may utilize offertory boxes at exit sites. The Deacon will announce these processes cited in D. (1) and (2) following the dispensation of Mass statement.

(2) Parishioners who will receive Holy Communion, will approach the altar with mask attached and will maintain physical distancing. Once Holy Communion is received in the hand and while still masked, parishioners will proceed as usual and once past the celebrant and while walking, the parishioner will use the other hand to slightly lift the mask and self-administer the host. At this point, parishioners will exit the church through the appointed exits, as described under D. (1).

(3) When parishioners return home, it is suggested that they wash their hands with soap and water as described in the Glossary.

E. Liturgy will commence to address how the following Holy Days and feasts will occur during the pandemic: All Saints, All Souls Day, Thanksgiving Mass, Advent, Feast of the Immaculate Conception, Christmas Eve Mass, Christmas Day Mass, New Year's Day.

Note: Liturgy together with Father Daniel may develop a statement on how Holy Cross will address other sacraments and coordinate with Communications about informing parishioners.

As specific procedures are developed for other liturgical services, sacraments and church sponsored activities, they must conform to the general guidelines, herein. However, when the procedures are specific to the various services and activities, they should be outlined in a 1-2-page document and added to this document as an addendum to the appendices.

F. Supplies

Liturgy will ensure the ordering and maintenance of all supplies associated with liturgy; and ensure that timely orders are made, and all receipts are provided to Holy Cross staff. Related supplies will be stored in the Sacristy.

5. Communications

Lead: Anna Rzewnicki and Communications Committee

Purpose: To provide and deliver pertinent information about reopening Mass for parishioners and to work closely with Registration/Reservation to ensure that relevant information is clearly transmitted to parishioners.

Tasks:

A. Information will be communicated to parishioners regarding

- (1) Preliminary plans for reopening church
- (2) Interim and updated messages
- (3) Introduction to how registration process will occur by Flocknote

B. Reopening date with invitation to register will be announced and will

- (1) include message from Father Daniel, and
- (2) provide reopening guidelines

C. Appropriate signage for all aspects of reopening of the church will be developed or ensured availability.

D. Mailing lists will be developed and finalized for specifically communicating reopening of Holy Cross.

E. Communications will seek volunteers who

- (1) are skilled at merging spreadsheets and can help with this process, and
- (2) can make telephone calls to parishioners to seek correct and/or updated information.

Corrections will be shared with the office manager, to update parish records (added value for this process) and used to create a clean contact list to upload to Flocknote. A message will be sent to the combined, updated parish mailing list and placed in the Bulletin, announcing that Constant Contact will no longer be used; and that Flocknote will be used for registration and other parish communications.

F. Once a reopening date is determined, Communications will ensure that -

- (1) Fr. Daniel will make announcement and invite registration during Mass; an alert parishioner to updates and related information which Communications will place on the Parish's News Blog
- (2) E-news messages will be sent to the parish.
- (3) Posts will be made to the Holy Cross website, Facebook, and Twitter
registration information will be placed in the Bulletin
- (4) Possibly, a video interview with re-opening team members and Fr. Daniel, announcing the re-opening and protocols will be developed (briefly, referring viewers to the website for details).
- (5) Mass attending parishioners, tracked by spreadsheet, and new weekly registrants will be emailed to Registration. The print copy will be delivered by 9:30 am, each Sunday, and the digital copy will be emailed after registration closes.

G. That registration is required for attendance and that no one will be able to attend Mass, unless preregistered will be emphasized and reiterated in all communications. This also will be clear in the communications and registration form and parishioners will be requested to stay at home, if sick. A Reopen Sunday Mass Announcement for

the Holy Cross Website can be found in Appendix G. A “Move Outdoor Mass to Indoors” Weekday Mass Announcement can be found in Appendix H.

H. Supplies

Communication will ensure the ordering and maintenance of all supplies associated with communication; and will ensure that timely orders are made, and all purchase receipts are provided to Holy Cross staff. All supplies will be stored in the library.

Appendix A

A. Glossary

- a. **Ambo** – In Western Catholic churches, the formal term for the lectern used where the readings and homilies are presented.
- b. **CDC** – Centers for Disease Control and Prevention – the U. S.'s health protection agency which saves lives by protecting people from health, safety, and security threats.
- c. **Coronavirus** – any of a group of RNA viruses that cause a variety of illnesses in animals and from the common cold to COVID-19 in humans.
- d. **COVID-19** – a specific Coronavirus disease identified in 2019 that causes a severe acute respiratory disease.
- e. **Church** – in the Roman Catholic Church, the main areas of worship that include the nave, the sanctuary, and the sacristy.
- f. **Disinfection** – a chemical that destroys the majority (99.99%) of infectious agents.
- g. **Dispensation** – In ordinary circumstances, Catholics are obligated to participate in Mass on Sundays and other holy days of obligation. A dispensation suspends this obligation when an uncontrollable event (i.e., COVID-19)
- h. **EPA** – United States Environmental Protection Agency – an independent executive agency of the U. S. government tasked with environmental protection matters.
- i. **Gathering space** – at Holy Cross, the area where one initially enters and is the space that leads to church offices, the library, the activity center, and the church.
- j. **Hand washing** – the act of using soap and water to remove the majority of infectious agents and is preferable to using a sanitizer. After wetting hands and applying soap, lather soap and then vigorously scrub for 20 seconds and dry for maximum effect.
- k. **Hand sanitizer** – a liquid, gel, or foam generally used to decrease infectious agents on the hands.
- l. **Mask** or "face covering" refers to covering of the nose and mouth by wearing a closely fitted cloth covering or mask for the purpose of ensuring the physical health or safety of the wearer and the physical health or safety of others.
- m. **Nave** – the area of the church where parishioners sit or stand.
- n. **Portico** – structure consisting of a roof supported by columns at regular intervals, i.e., the area at the entrance of Holy Cross.

- o. **Sacristy** – a room in a church where a priest prepares for a service, and where vestments and other things used in worship are kept.
- p. **Sanctuary** – a place of refuge; in the Catholic Church, the part at the front where the altar, the priest and the people who are directly involved in celebrating Mass are located.
- q. **Testing** – There are two types of tests to detect COVID19. The most widely used is the antigen test which determines if one is positive for COVID-19. at the time the test is administered. Typically, a nose swab is tested. The second test is an antibody test, employs a blood sample and if positive, indicates that the individual is recovering or has recovered from the virus.
- r. **Touchless sanitizer** – an automatic sanitizer dispenser that releases sanitizer upon motion and greatly reduces infection spread, since hands are not required to operate.

The following Appendices are separate from this main document. The titles are shown here for reference and information.

Appendix – B Health/Safety/Sanitation Task Assessment: Tracker and Status Update

Appendix – C: Facilities Check-Off List

Appendix – D: Emergency Bathroom – Safety Procedures for Using

Appendix – E: Flocknotes Registration Process and Communications

Appendix – F: Sample Registration Form

Appendix – G: Reopen Announcement for Holy Cross Website

Appendix – H: Move Holy Cross Outdoor Daily Mass Indoors

Note: In developing these guidelines, the planning committee agreed that Holy Cross would not rush back too hastily and put parishioners’ lives at risk. Additionally, the committee endeavored to invest in the time to develop the best safety guidelines and do it right the first time as the pandemic instructs because it will be extremely difficult and detrimental to do it over again!

References

1. The Catholic Diocese of Raleigh's updated guidance for Masses, parish ministries and sacraments, effective, May 22, 2020. <https://dioceseofraleigh.org/news/updated-guidance-masses-parish-ministries-and-sacraments-effective-may-22>
2. The City and County appreciate your effort to comply with North Carolina Executive Order 169 ([Safer at Home Phase 3](#)). As of Friday, October 2 at 5 p.m., the City and County of Durham have adopted the State's Executive Order 169, with no additional local requirements. <https://durhamnc.gov/4019/Stay-at-Home-Order-FAQs>
3. CDC's Considerations for Communities of Faith, May 23, 2020. https://www.cdc.gov/coronavirus/2019-ncov/community/faith-based.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fphp%2Ffaith-based.html
4. Johns Hopkins Website – COVID19 Alert, October 14, 2020. <https://coronavirus.jhu.edu/>
5. North Carolina Department of Health and Human Services - COVID-19 Dashboard. North Carolina - <https://COVID19.ncdhhs.gov/> and Durham County - <https://COVID19.ncdhhs.gov/dashboard>
6. O'Donnell, J. and Pineda, K. July 27, 2020. USA TODAY: “Long-lasting COVID symptoms from lungs to limbs linger in coronavirus “long haulers”” <https://apple.news/A4rhVEJyDQ8iyh2woD2TXaQ>
7. COVIDView, A Weekly Surveillance Summary of COVID-19 Activity <https://www.cdc.gov/coronavirus/2019-ncov/COVID-data/COVIDview/index.html>
8. Keep Children Healthy during the COVID-19 Outbreak, September 17, 2020. CDC Website. <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/children.html>
9. Millstone, A. M.D., M.H.S., May 13, 2020. Johns Hopkins Website. Coronavirus and Kids – How to protect your kids from the Coronavirus <https://www.hopkinsmedicine.org/health/conditions-and-diseases/coronavirus/coronavirus-in-babies-and-children>